

Grayson Central Appraisal District  
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[www.graysonappraisal.org](http://www.graysonappraisal.org)

The Board of Directors of the Grayson Central Appraisal District held a regular meeting on March 30, 2021 at 4:00 PM. The meeting was held in the offices of the Grayson Central Appraisal District, 512 N. Travis St. Sherman, Texas 75090. The meeting was called to order at 4:05 PM, by Board Chairman, Charlie Williams, with the following members present:

Charlie Williams, Chairman  
Lynn Mitchusson, Secretary

Brett Graham  
Obie Greenleaf

1. The meeting was called to order at 4:05 PM.
2. No Public Comments
3. The Oath of Office was administered to Lynn Mitchusson. A motion was made by Brett Graham to elect Charlie Williams as the BOD Chairman for 2021 with a second by Lynn Mitchusson. The motion carried was unanimous with all members present voting aye. A motion was made by Lynn Mitchusson to nominate and elect Brad Morgan as the BOD Secretary for 2021 with a second by Obie Greenleaf. The motion carried was unanimous with all members present voting aye.
4. Consent Agenda:
  - Minutes of Prior Meeting
  - Financial Report(s)
  - Taxpayer Liaison Report

A motion was made by Obie Greenleaf to approve the consent agenda items as presented with a second by Lynn Mitchusson. The motion carried was unanimous with all members present voting aye.

5. Chief Appraiser:

**Operations Update:**

- Position filled for Administration Assistant
- Temps for ARB Secretary
- GCAD attending industrial inspections with CAGI
- Truth in Taxation Website
  - I.T. department completing setup and coordination with entities
  - Postcards
  - Estimated Tax Amount removed from NAV
- Disaster Exemption
  - Website Calculator/Link to forms
  - Media
- Ice/Water Machine and Beverage Cooler

**Comptroller:**

- GCAD received PVS results for 2020 study
  - Overall Median Level of Appraisal = 1.00
  - Overall COD = 8.06
  - Price Related Differential Median = 1.01
- GCAD received unofficial "perfect score" from 2019-2020 MAP's review auditor
  - Official findings – January 2022
- CA to Austin for Legislative Committee

**Litigation/Appeals:**

- Litigation settlement discussions in multiple cases
- Multiple arbitrations held

6. A motion was made by Brett Graham to approve Section 25.19 (e) of the TPTC allowing the Chief Appraiser to dispense with the notice requirement required by Subsection (a)(1) if the amount of increase in appraised value is \$1,000 or less with a second by Obie Greenleaf. The motion carried unanimously with all members present voting aye.
7. A motion was made by Brett Graham to approve the revisions to the Employee Handbook Policy as presented in the board packet. (Under 7.09 Longevity Pay, the board will strike what is shown in the packet and under 4.10 Termination, the board will strike what is underlined "or Longevity" as well as "or Longevity" in the last sentence leaving the underlined vacation.) The motion had a second by Obie Greenleaf. The motion carried unanimously with all members present voting aye.
8. A motion was made by Brett Graham to approve the revisions on item 8 of the agenda as specified in the board packet with a second by Obie Greenleaf. The motion passed unanimously.
9. The board entered executive session regarding personnel matters at 4:57 PM and reconvened at 5:10 PM.
10. The Board was adjourned at 5:14 PM with a motion by Obie Greenleaf and a second by Lynn Mitchusson. The motion carried unanimously with all members present voting aye.



Charlie Williams, Board Chairman



~~Lynn Mitchusson~~, Secretary

Brad Morgan